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1851.

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INTRODUCTION.

James Donaldson, Esq. of Broughton Hall, who was born on the 10th December 1751, and died on the 19th October 1830, by a Holograph Will, dated the 4th July 1828, gave and bequeathed " his whole property, heritable and personal, " to build and found an Hospital for Boys and Girls, to be " called Donaldson's Hospital, preferring those of the " name of *Donaldson* and *Marshall*,—to be after the plan of " the Orphan Hospital in Edinburgh and John Watson's " Hospital;" and by the same deed he appointed the following gentlemen " to be Trustees for executing this Will, and " also the Hospital:—John Irving, Esq., W.S.; James " Hope, Esq., W.S.; Walter Cook, Esq., W.S.; William " Cadell, Treasurer to the Bank of Scotland; Alexander " Monypenny, Esq., W.S."

The whole of the gentlemen above named accepted of the Trust; and in 1833 obtained from the Governors of Heriot's Hospital, a feu of about 17 Acres of the Lands of Coates, as a site for the Hospital. The Trustees agreed that it would be proper to erect a building of a size sufficient to accommodate 400 Children, 200 Boys and 200 Girls, although, until the expiry of the Annuities bequeathed by Mr Donaldson, the Hospital Funds would not be more than sufficient for the maintenance of 300 Children; and they applied to several Architects to furnish Designs and Models for a building of that size.

Three architects applied to by the Trustees furnished designs and models for the Hospital, viz., Mr Playfair, Mr Gillespie Graham, and Mr Hamilton, of Glasgow; and the Trustees having maturely considered the whole designs submitted to them, on 31st July 1838 unanimously adopted that of Mr Playfair as best suited for the purposes intended. By it, accommodation was provided for 150 Boys and 150 Girls, and the building admits of an addition being made to it, sufficient to accommodate 100 more Children, 50 Boys and 50 Girls; and there was included in the plan a Chapel in direct connection with the Hospital.

The Hospital, including the Chapel, has now been erected upon the piece of ground above mentioned, in conformity with the Plan by Mr Playfair.

On 22d November 1844, John Irving, Esq., Writer to the Signet, and Walter Cook, Esq., Writer to the Signet, then the sole surviving Trustees nominated by Mr Donaldson, executed a Deed of Constitution for Donaldson's Hospital, which, by order of the Governors therein named, was registered in the Books of Council and Session, on 17th February 1845. This Deed is now reprinted.

The Governors are not confined, by any statute or regulation, to the selection of the Children of parents of any particular classes of the community. Destitution is the only essential requisite for the admission of Children into Donaldson's Hospital, and that without regard to the situations in life which their parents may at any time have occupied, or to the particular localities in which they may have been at any time placed; provided that, at the time of application for admission, the parents and children are in the circumstances required by the Deed of Constitution of the Hospital, as to destitution, and as to the age, and state of mind and body of the Children, to qualify them for participating in the benefit of the Charity.

A proposal having been made to the Governors of the Hospital that a proportion of Destitute Deaf and Dumb Children should be received into the Institution for maintenance and education, they, after full and careful consideration and discussion of the subject, resolved, on the 4th July 1848, " that, as suggested by the Committee" (which had been appointed to report upon the matter), " one side " of the Hospital, which will contain 96 beds, shall be fitted " up for the reception of Deaf and Dumb Children;"—and directions were in consequence given to Mr Playfair to make arrangements for the accommodation of that number of Children of that Class, one half Boys and one half Girls, which has been done.

The " Regulations for the Education of the Children and " the Management of the Domestic affairs of the Hospital," which are now reprinted (with some alterations which have been adopted from time to time), were drawn up by a Committee of the Governors, whose Report was approved and adopted by the Governors, on the 18th April 1850. That Report contains the following recommendations, which were adopted by the Governors, and they are inserted here, as they are not contained in the Regulations.

" *Election and Admission of the Children.*

" The Committee take the liberty of recommending to the " Governors that, in all elections of Deaf and Dumb Chil- " dren, none should be admitted into the Hospital before " they are seven years of age; and that, unless in cases of " Children placed in very peculiar circumstances of destitu- " tion, a preference should be given to Children between " eight and nine years of age, as from the information " they have received, from persons most conversant with " the Education and Management of Deaf and Dumb Chil- " dren, they are induced to believe, that not much benefit

" is likely to be derived from a residence in the Hospital,
" and from the course of Education followed there, by Chil-
" dren under seven years of age, and that there are advan-
" tages to be derived in the Teaching of Deaf and Dumb
" Children in such situations from its not being commenced
" at an earlier age than between eight and nine. By the
" selection, too, of Children of nearly nine years of age, a
" smaller number of these interesting objects of charity are
" likely to be deprived of the benefit of the Hospital by
" having passed the age of admission into it, before they
" could be elected, than if younger Children were elected
" to their exclusion, who might enjoy an opportunity, from
" their being younger, of being admitted into the Hospital
" at an after period.

" *Education of the Children.*

" In the Deed of Constitution it is declared, that the
" Children are to be ' taught and instructed in such useful
" ' branches of education, as may be considered by the Go-
" ' vernors to be suitable to their station, sex, and age.' The
" Committee, in reporting upon this subject, strongly recom-
" mend to the Governors that, in accordance with the views
" and opinions of the Original Trustees of Mr Donaldson,
" as laid down in their Minute of 22d July 1834, of which
" they highly approve, the course of education to be followed
" in the Hospital should be such as ' to fit the Boys for
" ' trades, and the Girls for house-servants.'

" *Education of the Boys not Deaf and Dumb.*

" The Committee suggest that these Boys should be taught
" English, Reading, Writing, Arithmetic, Geography, and a
" little Mathematics; but that the last should be taught to
" those Boys only who shew a natural aptitude for the study.

" The Committee do not consider it expedient that the

" Children should be instructed in trades in the Hospital;
" but, as calculated to interest and enliven the young mind,
" and to call into operation faculties and powers which might
" otherwise remain undiscovered and unexercised, care should
" be taken that the Boys who shew any aptitude for it should
" be instructed in the elements of Mechanical Science and
" Natural History, and that every encouragement should be
" afforded in pursuing these investigations. They should
" also be taught Mechanical and Architectural Drawing,
" and their attention should, as the House-Governor may
" arrange, be directed to Gardening and Floriculture,—pur-
" suits at once interesting, instructive, and useful.

" The Committee suggest, that when the Boys attain the
" twelfth year of their age, the House-Governor should, by
" circular letter, communicate with their relatives respect-
" ing the trade or profession which, judging from their in-
" clination, capacity, or prospects, they are most likely to
" pursue; and their future studies, so far as may be com-
" patible with the existing arrangements of the Hospital,
" should be regulated accordingly; but in the case of Deaf
" and Dumb Boys, the House-Governor should previously
" consult with their Master.

" *Education of the Girls not Deaf and Dumb.*

" The Committee recommend that these Girls should be
" taught by the Female Teachers English, the Elements of
" Geography, Sewing, and Knitting; and that the Male
" Teachers should instruct these Girls in Writing and Arith-
" metic, and should also instruct the more advanced Classes
" of them in English and Geography; and that the Girls
" should also be taught Washing, Ironing, the management
" of the Kitchen Department and the duties of House-
" Maids.

" It is proposed by the Committee that all the Chil-

" dren not Deaf and Dumb should be instructed in Vocal
" Music.

" *Education of the Deaf and Dumb Children.*

" The Committee propose, that the modern system of teach-
" ing the Deaf and Dumb shall be followed.

" *Residence of the Children in the Hospital, &c.*

" The Committee recommend that the Children when ad-
" mitted into the Hospital, shall, if no cause shall occur for
" their exclusion from it, be allowed to remain in it till they
" shall have attained the age of fourteen years complete,
" and no longer, in terms of the Deed of Constitution.

" In the case of the Deaf and Dumb Children, the Com-
" mittee strongly recommend that they should, on complet-
" ing their education, either be apprenticed in that parish
" or district from which they come, or if not apprenticed,
" shall be returned to their parents or others in their native
" districts."

The Committee recommended that the House-Governor and Master of the Deaf and Dumb Children should be unmarried, but in adopting their Report and the Regulations therein embodied, it was reserved for the future consideration of the Governors—Whether or not the exclusion of married persons from the situations of House-Governor and Master of the Deaf and Dumb Children should be continued and adopted as a permanent Rule.

On the 18th April 1850 it was resolved by the Governors, that it should be imperative that all the Teachers resident in the Hospital, excepting the principal Female Teacher of the Deaf and Dumb Children, should be in communion with the Established Church of Scotland.

At a meeting of the Governors, held on the 2d January 1851, it was resolved, "That while it is highly desirable "that the Steward, Wardens, Servants, Gate-Keepers, Gar-"dener, and others employed at the Hospital, should be not "only of respectable moral character, but also in commu-"nion with some Christian Church, it is not necessary that "it should be made imperative that they should be in com-"munion with the Established Church; but the meeting "were of opinion that the Governors should be at liberty, "in reference to that matter, to act as they may think fit "in making such appointments."

EXCERPT

FROM

THE HOLOGRAPH LAST WILL AND TESTAMENT

EXECUTED BY THE LATE

JAMES DONALDSON, Esq.

OF BROUGHTON HALL.

Dated the 4th July 1828.

At Broughton Hall the 4th of July eighteen hundred and twenty-eight, I, James Donaldson, of Broughton Hall and Broughton Park, Declare this to be my Last Will and Testament, with liberty to add, eik, pare, and alter at any time, even on death-bed (cancelling and annulling all my former Wills, Codicils, &c.)

I leave all my property, heritable and personal, viz.:—

My Stock 3 per cent. Consols, £100,000,
Bank of England Stock,
Stock New 4 per Cents,
Bank of Scotland Stock,
Royal Bank Stock,
Deposit Money, Bank of Scotland,
Property, Broughton Hall and Broughton Park,
Ditto Princes Street,
Ditto Castlehill, and of whatever description which I may possess at my death,
Annual Rents,

to build and found an Hospital for Boys and Girls, to be called DONALDSON'S HOSPITAL, preferring those of the name of *Donaldson* and *Marshall*,—to be after the plan of the Orphan Hospital in Edinburgh, and John Watson's Hospital.

I leave the following gentlemen to be Trustees for executing this Will and also the Hospital, and paying the following legacies.

JOHN IRVING, ESQ., W.S.
JAMES HOPE, ESQ., W.S.
WALTER COOK, ESQ., W.S.
WILLIAM CADELL, Treasurer to the Bank of Scotland.
ALEXANDER MONYPENNY, ESQ., W.S.
JOHN IRVING to be Agent.

DEED OF CONSTITUTION

BY THE

TRUSTEES OF THE LATE JAMES DONALDSON, ESQ.

OF BROUGHTON HALL.

Dated the 22d November 1844.

KNOW ALL MEN by these presents, that we, JOHN IRVING, Esquire, Writer to the Signet, and WALTER COOK, Esquire, Writer to the Signet, now the only surviving Trustees nominated and appointed by the deceased JAMES DONALDSON, Esquire of Broughton Hall, in the parish of St Cuthbert's, and county of Edinburgh, for building and founding an Hospital for Boys and Girls, to be called DONALDSON'S HOSPITAL,—Considering that the said James Donaldson, by his holograph last Will and Testament, dated the 4th day of July 1828, and recorded as a probative writ in the Books of Council and Session the 2d day of November 1830, did, after bequeathing several annuities to different persons mentioned in his last

Narrative of Mr Donaldson's Will, and trust-disposition and settlement.

Will and Codicils thereto, give and bequeath all the residue of his property, heritable and personal, to us, the said John Irving and Walter Cook, and to James Hope, Esquire, Writer to the Signet, William Cadell, Esquire, Treasurer to the Bank of Scotland, and Alexander Monypenny, Esq., Writer to the Signet, all now deceased, in trust, to build and found an Hospital for Boys and Girls, to be called *Donaldson's Hospital*, preferring those of the name of Donaldson and Marshall,—to be after the plan of the Orphan Hospital in Edinburgh, and John Watson's Hospital; and, by his said last Will and Codicils, he appointed me the said John Irving to be Commissioner, Agent, Factor, and Trustee, to carry into due effect his said last Will, as well as the said Codicils; and that, thereafter, the said James Donaldson, on the 1st day of January 1829, did execute a trust-disposition and settlement, which is recorded in the Books of Council and Session the 26th day of October 1830, by which he conveyed to me the said John Irving all his heritable and moveable property of every description, in trust,—*First*, For the payment of all debts he might owe at the time of his death; *Second*, For the payment of all gifts, legacies, annuities, and bequests, made, or to be made, by him; and, in the *last* place, directed and appointed me, after retaining all the expenses incurred attending the management and execution of the trust, to pay over the free remainder and residue of his means and estate, heritable and moveable, to the residuary legatees named and appointed by him; and thereby named me the said

John Irving to be his sole executor: That the said James Donaldson having died on the 19th day of October 1830, I, the said John Irving, was confirmed, as executor aforesaid, before the Commissaries of Edinburgh, upon the 29th day of January 1831; and the said Trust-disposition and Settlement, and last Will and Codicils, were duly proved in the Prerogative Court of Canterbury, on the 16th day of December 1830, by me, as executor therein named and appointed: That we, the said John Irving and Walter Cook, and the said now deceased James Hope, William Cadell, and Alexander Monypenny, did all accept of the appointment of trustees for building and founding the foresaid Hospital: That thereafter I, the said John Irving, after payment of the expenses incurred by me in the execution of the said trust, and the legacy duties due and retained by me, as executor aforesaid, did transfer to myself and the said James Hope, Walter Cook, William Cadell, and Alexander Monypenny, as trustees nominated and appointed by the said James Donaldson, for building and founding the said Hospital, to be called Donaldson's Hospital, and their assignees, the whole personal property which belonged to the said James Donaldson at the time of his death, with the exception of a part of the said funds retained by me, as executor aforesaid, to enable me to pay yearly all the annuities bequeathed by the said James Donaldson; and an arrangement having been made with Mrs Isabella Balfour, otherwise Duncan, spouse of John Duncan junior, Esquire, merchant in Glasgow, the

Narrative of acceptance and actings of Mr Donaldson's Trustees.

heir-at-law of the said James Donaldson, she allowed a title to be made up in her person to all the houses, lands, and debts heritably secured, which belonged to the said James Donaldson at the time of his death, and to which, excepting for the settlements before mentioned she would have had right as his heir-at-law, and did then convey the whole of these to me, the said John Irving, in trust, for myself and the other trustees above mentioned, named and appointed for building and founding the said Hospital, and to and in favour of my assignees: That in furtherance of the said bequest made by the said last Will and Testament of the said James Donaldson, part of the lands of Coates, situated in the parish of St Cuthbert's, about a mile from Edinburgh, was purchased by the said Hospital Trustees, as a site for the said Hospital; and a contract has been entered into betwixt the said trustees, on the one part, and Messrs Young and Trench, builders in Edinburgh, on the other part, for completing the whole mason-work, carpenter-work, smith and glazier-work of the said Hospital, which is now in the course of being erected upon the said ground, according to a design and plans prepared by William Henry Playfair, Esq., architect, which were approved of by all the foresaid trustees, the building thus contracted for being sufficient to accommodate one hundred and fifty boys, and one hundred and fifty girls; and according to the said plans, provision has been made for afterwards making an addition to the said building for the Hospital, sufficient to accommodate other fifty boys and other fifty girls; which

additional number of children it was calculated that the funds for the said Hospital, when the annuities bequeathed by the said James Donaldson shall come to cease by the death of the said annuitants, will be found sufficient to maintain; and also in furtherance of the said bequest, part of the money held by us as trustees aforesaid has been laid out in the purchase of certain lands situated in the parishes of Dunottar, Kineff, and Arbuthnott, and county of Kincardine, to pertain and belong to the said Hospital; and these lands have been conveyed to the trustees aforesaid, and to their assignees: And considering that it is now expedient and proper that we, the surviving trustees named by the said James Donaldson, should frame a Constitution for the said Hospital, to be called Donaldson's Hospital, now in course of being erected, THEREFORE, we, the said John Irving and Walter Cook, surviving trustees aforesaid, have Resolved, and do by these presents Declare, That from and after the 1st day of January 1845, the entire management of the said Hospital, and of the whole funds bequeathed for the said Hospital by the said James Donaldson, and which are now held by us in trust, as surviving trustees foresaid; and also, after the expiry of the said annuities bequeathed by the said James Donaldson, of those funds which have been retained as aforesaid, by me the said John Irving, to answer the payment of the said annuities, shall devolve to, and come under the the direction of, the following persons, as Managers and Governors of Donaldson's Hospital, viz.: the

Management of the Hospital devolved upon twenty-seven Governors.

Right Honourable the Lord Justice-General, the Honourable the Lord Clerk-Register for Scotland, the Right Honourable the Lord Advocate for Scotland, the Right Honourable the Lord Provost of Edinburgh, the Lord Lieutenant of the County of Edinburgh, the Principal of the University of Edinburgh, the Senior Minister of the Established Church in the Town of Edinburgh, the two Ministers of the Established Church of the Parish of St Cuthbert's, the Preses of the College of Physicians, the Treasurer of the Bank of Scotland, and the Secretary of the said Bank of Scotland, all for the time being;—us, the said John Irving, and Walter Cook; Dr Alexander Gillespie, Physician in Edinburgh; William Wood, Esquire, Surgeon in Edinburgh; William Monypenny, Esquire, Collector of the Customs at Kirkcaldy; Sir George Clerk of Penicuik, Baronet; the Reverend William Scott Moncrieff, Minister of Penicuik; John Hope, Esquire, Writer to the Signet; John Cadell, Esquire of Tranent, Advocate; Alexander Lamont, Esquire of Knockdow, Writer to the Signet; Henry David Hill, Esquire, Writer to the Signet; Robert Whigham, Esquire, Advocate; Dr Andrew Wood, Physician in Edinburgh; John Cook, Esquire, Writer to the Signet, and James Hay Mackenzie, Esquire, Writer to the Signet; and we hereby Declare, that we the said John Irving and Walter Cook, having been named trustees by the said James Donaldson, shall be Governors and Managers of the said Hospital during each of our lives, and that, of the remaining persons who are not *ex officiis* Governors and Mana-

gers, the three who are at the top of the list shall go out of office yearly, and their successors in office be elected as hereinafter mentioned: That the persons above named, as aforesaid, shall be the joint Governors and Managers of the said Hospital, directed by the said James Donaldson to be founded and established for maintaining, clothing, and educating poor boys and girls, which Hospital shall, as directed by him, be called and described by the name of Donaldson's Hospital, of whom any nine of them shall at all times form a quorum, with the same powers as if the whole Governors and Managers were present, but any less number shall not form a quorum; with full power to the said Governors and Managers, and such other persons as may from time to time be assumed, by virtue of the powers hereinafter given, to act as Governors and Managers along with them, or quorum thereof, as aforesaid, to do all and whatever acts, deeds, matters, or things, which may be necessary for carrying the will and desire of the said James Donaldson into full and complete execution and effect; and we hereby Direct and Appoint the said Governors to proceed with the building, erecting, and finishing the said Hospital according to the plans made by the said architect, and approved of, as before mentioned, by us, and by the saids James Hope, William Cadell, and Alexander Monypenny, trustees foresaid, and contract entered into by the said trustees for erecting the building: And further, when they judge it proper and consistent with the amount of the funds at their disposal, to build the Chapel, and also

Three to go out of office yearly.

Nine to be a quorum.

Governors to finish the Hospital,

and Build the Chapel, &c.

the addition to the said Hospital, for accommodating a greater number of boys and girls; which Chapel and addition have both been planned by the said William Henry Playfair; and also to get the ground around the said Hospital inclosed and laid out in such manner as they judge best; and also to purchase ground adjoining the ground feued by us for a site for the said Hospital, if they should at any time judge it proper and necessary to have a greater extent of ground adjoining the Hospital; and likewise to procure or purchase space sufficient in any Established Church, erected or to be erected, in the neighbourhood of the said Hospital, for the accommodation of the children and persons connected with the said Hospital, such Church to be a Presbyterian Church or Chapel in connection with the Established Church of Scotland, and to fit up the same in a proper and suitable manner with pews and seats: And we hereby Direct and Appoint that the said Governors and Managers shall meet upon the first Tuesday of the month of July 1846, and annually thereafter on said first Tuesday of July, when three Governors or Managers shall be elected in room of the three retiring Managers, in manner hereinafter mentioned: And further, that the said Governors, or quorum of them, as aforesaid, shall have full power, when, and so often as they think it necessary, to appoint proper persons to be Treasurer, Agent, Clerk, Surgeon, Master, Mistress, Teachers, Servants, and others, to the said Hospital or Charitable Institution; and which persons so appointed shall perform such duties, and be entitled to such

Governors to meet on the 1st Tuesday in July yearly, when three Governors to be chosen in place of those who retire.

Power to appoint Treasurer, &c.

advantages, salaries, wages, or emoluments, as the said Governors and Managers shall from time to time think fit to appoint; and if they do not conduct themselves properly, or become inefficient, shall be removable when the said Governors and Managers shall direct and appoint: And it is hereby declared that three of the said Governors and Managers (other than us, the said John Irving and Walter Cook, and the said *ex officiis* Governors and Managers), whose names are uppermost on the list, if there be no vacancies to be filled up, or so many as shall be required to make in all a change of at least three Managers, including vacancies, shall go out of office on the said first Tuesday of July 1846, and annually thereafter on said first Tuesday of July, and their places be filled up by three others, to be elected and chosen at the foresaid annual meeting of the said Governors and Managers, by lists to be given in by the Governors and Managers then present, and the names of the persons so chosen to be Governors and Managers shall be placed at the bottom of the list; and no Governor or Manager shall be re-elected until he has been one year out of office; and all votes given contrary to this regulation, shall be considered null and void: And in respect the said James Donaldson, by his said last Will, appointed me the said John Irving to be Treasurer and Agent, by whom the duties of these offices have been discharged since the commencement of this trust, to the perfect satisfaction of all the trustees; and the foresaid Hospital Trustees have already appointed the said Dr Alex-

Three Governors to retire Annually, and three to be chosen in their place.

Mr Irving to be Treasurer and Agent, and Dr Gillespie, Surgeon, so long as they discharge the duties efficiently.

ander Gillespie to be Surgeon to the said Hospital, it is hereby declared, that these appointments are to remain unchanged, so long as the said parties so appointed are able efficiently to discharge the duties of their said offices: And we do hereby further appoint the said Governors and Managers, after the said Hospital shall have been fully completed, to choose and admit from time to time into the said Hospital such a number of poor children, one half of whom shall be boys, and the other half girls, as the funds of the said Charity may at the time be sufficient to maintain, clothe, and educate, of which the said Governors and Managers shall be the sole judges,—such children to be clothed and maintained in the said Hospital, and taught and instructed in such useful branches of education as may be considered by the said Governors to be suitable to their station, sex, and age; declaring hereby, that no children shall be admitted to the benefit of the said Charity whose parents are able to maintain them, and that no children shall be admitted into the Hospital till they have attained the age of six years complete, nor after they shall have attained the age of nine years complete, nor shall any of the children remain therein after they have attained the age of fourteen years complete: And we hereby declare, that the said Governors and Managers shall have full power, if they at any time deem it to be advisable, to give to the children when they leave the Hospital, or to any person or persons for their behoof, such sum of money or assistance as they see proper, to enable them to get situations or employments, by payment of apprentice fees, or

Children to be admitted.

Their age.

Power to give to them a sum of money, &c., on their leaving the Hospital.

otherwise; and that either in one sum, or by payments made to them, or to any person or persons for their behoof, annually, for four or five years; and also to give to the children any rewards or premiums for good conduct, while in the Hospital, or afterwards, which they may think proper: And we hereby direct and appoint the preferences of admission to the said Hospital to be as follows: viz., *first*, Poor children of the name of Donaldson or Marshall, as directed by the said James Donaldson himself, in his last Will and Testament, if appearing to the Governors to be deserving; and, *second*, Such poor children as shall appear to the majority of the Governors present at any meeting specially called for the admission of children into the Hospital, to be in the most destitute circumstances, and the most deserving of admission: And further, we hereby declare, that the said Governors of the said Hospital shall at all times have full power to assume other persons to be Governors, in order to fill up vacancies occasioned by the death or resignation of any of those hereby appointed, or any of those who may hereafter be assumed as Governors; but it is hereby declared, that the number of Governors, including those appointed *ex officiis*, shall not exceed twenty-seven in all (the number now appointed), at any one time: And further, we hereby authorize and empower the said Governors to make, constitute, and enact, Bye-Laws, Rules, and Statutes, for the said Hospital, and from time to time to repeal or alter such Bye-Laws, Rules, and Statutes, and make additional Bye-Laws, Rules, and Statutes, as they shall

Preferences of admission.

Power to assume Governors.

Power to make Bye-Laws.

judge to be necessary and expedient; provided always that such Bye-Laws, Rules, and Statutes, shall not be contrary to the true intent and meaning of these presents, or of the said James Donaldson's last Will, or repugnant to the laws and statutes of the kingdom, and that such Bye-Laws, Rules, and Statutes, and alterations thereof, shall be of no force or effect until the same have been approved of at a meeting of the said Governors called for that purpose, in addition to the meeting at which the same are made or altered: And further, in respect it is necessary that the heritable property held by us, or for our behoof, as trustees aforesaid, should be feudally vested, in trust for behoof of the said Hospital, in persons selected for that purpose, we, as trustees aforesaid, do hereby Dispone, Assign, Convey, and Make over, to and in favour of ourselves, the said John Irving and Walter Cook, and the said Dr Andrew Wood, John Cook, and James Hay Mackenzie, and the survivors or survivor of us and them accepting, and the heir-male of the survivor, in trust, for behoof of the said Hospital, and our and their or his assignees, all lands, houses, debts heritably secured, and all other heritable property, held by us, or any of us, as trustees aforesaid: And we hereby bind and oblige ourselves, and the survivor of us, and the heir-male of the survivor, to grant all deeds which may be considered necessary by the Lord Advocate of Scotland, or the Solicitor-General for Scotland, for fully vesting the same in our said disponees in trust; with full power to our said disponees to let leases of the

Heritable Property disponed to Trustees for behoof of the Hospital.

Powers of the Trustees.

lands and houses conveyed to them, and to excamb the same, or parts thereof, and to prosecute actions, and enter into submissions, and to do everything else in relation to the premises, which we could have done before granting hereof; all the actings of the said trustees, however, to be always with consent of, and under the direction of the foresaid Governors of the said Hospital, but not otherwise; and also with full power to assign or renounce and discharge the said heritable debts, when directed so to do by the said Governors; and with power also, on obtaining the direction of the said Governors, in manner after mentioned, to sell and dispose of the said lands, and other heritable property, held by them in trust, as aforesaid; and with power to appoint Factors for the management of the property vested in them (but that always with consent of the said Governors), for whom they shall be no farther responsible, than that they were habite and repute solvent at the time of their appointment; and with power to our said disponees in trust, or the majority of them for the time, to execute all dispositions, conveyances, leases, assignations, discharges, renunciations, factories, or other writs or deeds, which may be necessary for the foresaid purposes: Declaring hereby, that no sale or sales of any part of the lands and other heritages conveyed to our said disponees in trust, or which may hereafter be purchased or acquired for behoof of the said Hospital, shall be made, unless the same is fully authorized and directed to be made by the said Governors, at a meeting or meetings specially called

No sales to be made without special authority.

Personal property conveyed to the Trustees.

for the purpose of directing the said trustees in relation thereto: And further, we do hereby Assign, Convey, and Make over, to and in favour of ourselves, the said John Irving and Walter Cook, and the said Dr Andrew Wood, John Cook, and James Hay Mackenzie, and our and their foresaids, in trust as aforesaid, the whole personal property, of every denomination, held by or due to us, or any of us, as trustees aforesaid; and we hereby bind and oblige ourselves to grant all assignations, transfers, and other deeds, which may be necessary for fully vesting the same in our said disponees in trust; with full power to them to sell, assign, and transfer the same, and to discharge the personal debts conveyed to them, when directed by the said Governors so to do; and with power to them, or the majority of them for the time, to execute all assignations, transfers, and other deeds, which may be necessary for the foresaid purposes; and to accept all transfers of Bank Stock, and Government Stock, and other stocks, which may be made to them; and to grant all powers of attorney and factories necessary for these purposes, and for receiving the dividends and interest becoming payable on the stocks and sums of money vested in them, as trustees aforesaid, and to do every other thing in relation to the premises, which we could have done ourselves before granting hereof; but always with consent of, and under direction of, the Governors of the said Hospital as aforesaid: Declaring hereby, that the foresaid Governors shall have full power, at any meeting called for that purpose, or at any general meeting, to name

Powers of the Trustees.

Power to the Governors to name Trustees in place of those who may have died.

trustees, when they think it necessary, to supply the place of any of our said disponees in trust, who may have died; and our disponees in trust, or the survivors or survivor of them, shall be bound, in that case, to execute all deeds necessary for vesting in the new trustees so named, along with themselves, the whole property held by them in trust, for behoof of the said Hospital: Declaring hereby, that our said disponees in trust, and the said Governors and Managers, shall be bound and obliged to pay regularly the annuity of £170, agreed to be paid to the said Mrs Isabella Balfour otherwise Duncan, and her husband, during the life of the longest liver of them, in consequence of the arrangement entered into with her as aforesaid (being an addition to the annuity of £80, bequeathed to her by the said James Donaldson, and paid to her by me the said John Irving, as his executor); and also to pay the other annual sums which we and the other trustees of the said James Donaldson have, since his death, agreed to pay, as the same are at present paid by us the said trustees; and also to implement and fulfil the whole obligations incumbent on us as trustees aforesaid, or which may be come under by us before the said 1st day of January 1845: And further, out of the trust-funds to free and relieve us of all expense which may be incurred by us in transferring to our said disponees in trust the said trust-property, and to free and relieve us and our representatives, and the representatives of the said deceased trustees of the said James Donaldson, of all claims that may at any time be brought against

The Trustees to fulfil all obligations incumbent on Mr Donaldson's Trustees, and to relieve them of all expense, and of all claims and loss in consequence of their actings.

us or them, and any loss that may be incurred by us or them, in consequence of our actings as trustees aforesaid: And we hereby bind and oblige ourselves to warrant these presents from all facts and deeds done, or to be done, by us in prejudice hereof: And we consent to the registration hereof in the Books of Council and Session, or others competent, therein to remain for preservation, and for that purpose constitute

Clause of Warrandice.

Clause of Registration.

Testing Clause.

our procurators, &c. In witness whereof, these presents, written upon this and the ten preceding pages of stamped paper by Stuart Neilson, clerk to me the said John Irving, are subscribed by us the said John Irving and Walter Cook, at Edinburgh the 22d day of November 1844, before these witnesses, Cathcart Methven, clerk to me the said John Irving, and the said Stuart Neilson.

(Signed) JOHN IRVING.
WALTER COOK.

(Signed) *Cathcart Methven*, witness.
Stuart Neilson, witness.

REGULATIONS

FOR THE

MANAGEMENT OF DONALDSON'S HOSPITAL.

I. THE Establishment shall, as directed by the Deed of Constitution, be under the management and direction of Twenty-Seven Governors, Twelve of these holding their office from their *ex officio* situations, viz.:—The Right Honourable the Lord Justice-General, The Right Honourable the Lord Clerk-Register for Scotland, The Right Honourable the Lord Advocate for Scotland, The Right Honourable the Lord Provost of Edinburgh, The Lord Lieutenant of the County of Edinburgh, the Principal of the University of Edinburgh, the Senior Minister of the Established Church in the Town of Edinburgh, the two Ministers of the Established Church of the Parish of St Cuthberts, the Preses of the College of Physicians, the Treasurer of the Bank of Scotland, and the Secretary of the said Bank of Scotland, all for the time being. The other Fifteen Governors (with the exception, during his life, of the surviving Trustee

Number of Governors.

named by Mr Donaldson), shall be elected and chosen, from time to time, in terms of the Deed of Constitution, by the existing Governors for the time being, in the manner and for the period of time specified in it.

Stated Meetings of the Governors.

II. Four stated Meetings of the Governors shall be held annually, viz. :—On the second Thursday of February; the second Thursday of April; the first Tuesday of July; and the second Thursday of October. At the Meeting on the first Tuesday of July the Governors shall be elected, according to the enactments of the Deed of Constitution.

Visitation of the Hospital by the Governors.

III. It is recommended that each Governor shall visit the Hospital as often as his convenience will admit, and make himself as thoroughly acquainted with the details of its administration and management as possible.

An arrangement shall be annually made, at the Meeting on the first Tuesday of July, after the election of Governors, for the visitation of the Hospital by the Governors in rotation, in such order, and at such times, as may be agreed upon as most convenient for them.

Standing Committees.

IV. At the same Meeting there shall also be selected the following Committees, with power to them respectively to choose their own Conveners :—

Committee of Education.

1. A Committee of five Governors, to be called the Committee of Education, to whom shall be entrusted the duty of Inspection of the different Classes, and

of all Educational affairs connected with the Children not Deaf and Dumb.

2. A Committee of five Governors, to be called the Committee of Education for Deaf and Dumb Children, to whom shall be entrusted the duty of Inspection of the different Classes, and of all Educational affairs connected with the Deaf and Dumb Children.

Committee of Education for Deaf and Dumb Children.

Each of these Committees shall meet regularly at the Hospital at least once a month, on stated days to be fixed for the purpose, and on such other occasions as the Conveners of the Committees respectively shall think necessary. At all their Meetings the Report-Books, which are appointed by the Regulations to be kept with regard to the Education of the Children who are particularly committed to their charge, shall be laid before them by the House-Governor, or the Master of the Deaf and Dumb Children, who shall attend these Meetings when required so to do. These Committees shall, at each of their meetings, enter their own proceedings and opinions in a Minute-Book to be kept for the purpose. The Conveners shall be at all times ready to give their advice and assistance to the House-Governor and Master of the Deaf and Dumb Children in the management of the Educational affairs of the Hospital, when applied for by them.

3. A Committee of five Governors, to be called the House Committee, whose duty it shall be to inspect the whole Establishment, to inquire into all matters affecting the maintenance and comfort of the Children, and to see that the Regulations with regard to the

House Committee.

Domestic Economy of the Institution are carried into effect with propriety and regularity. The Committee shall meet in the Hospital regularly at least once a month, on days to be fixed, and at such other times as the Convener of the Committee may think necessary. At each Meeting the House-Governor, the Matron, the Master, and the principal Female Teacher of the Deaf and Dumb Children, shall lay before it the Report-Books which they are required by the Regulations to keep, with respect to the conduct of the Children and to the Domestic Arrangements of the Institution; and they shall attend the Meetings, when required so to do. The Committee shall, at each meeting, enter their own proceedings and opinions in a Minute-Book to be kept for the purpose. The Convener of the Committee shall be at all times ready to give his advice and assistance to the House-Governor and Matron, when applied for by them, in matters connected with the Domestic Arrangements of the House. Intimation of the regular Meetings of these three Committees shall be given to the Convener and Members by the Clerk at least four days previously to the day of meeting.

Report-Book to be kept for Visiting Governors.

A Report-Book shall be kept at the Hospital for the use of the visiting Governors, in which they may report their opinion of the state of the Establishment in all its parts, and may offer any suggestions for the consideration of the standing Committees. An arrangement shall be made by which this Report-Book shall be accessible to these Committees at their visits to the Hospital, but to them and the Governors only.

4. At the stated Meeting of the Governors on the first Tuesday of July, after the Election of Governors, there shall also be appointed a Finance Committee, to advise with, and give instructions to the Treasurer, for the payment of all accounts and sums due (other than taxes and public or parish burdens, and sums due by contracts, or liquid grounds of debt), and for the recovery of arrears; and to advise with the Treasurer as to all Cash matters; with power to them to arrange with him as to the management of any farms which may be out of lease; and generally to do what may appear to be necessary or most expedient to be done, with respect to repairing, improving, and rebuilding farm-steadings on the Hospital's farms, and improving the farms by draining, liming, and inclosing the fields; and also to consider and recommend to the Governors as to letting, feuing, or otherwise disposing of the Hospital property to the best advantage. Finance Committee.

5. At the same Meeting there shall be appointed a Law Committee, to consider all matters or disputes involving questions of law, or the interpretation of legal documents. Law Committee.

V. The Election of Children shall take place at Meetings of the Governors specially called for the Admission of Children. Meetings of the Governors for Election of Children.

Occasional Meetings of the Governors shall also be held when thought necessary by any of the Committees, or on a requisition addressed to the Clerk, signed by any four Governors. Occasional Meetings of the Governors.

Meetings of Governors.

All the Meetings of the Governors shall be summoned by Circular-notices issued by the Clerk. A Chairman shall at each Meeting be elected by the Governors then present; and in all deliberations at such Meetings the Chairman shall have a deliberative, and also in case of equality a casting vote; and no business shall be transacted at any Meeting of the Governors until there shall be nine Governors present, that number being required by the Deed of Constitution to form a quorum; and all Meetings of the Governors (but not of Committees) shall be opened and closed with prayer.

The Treasurer to get notice of all Meetings of Committees.

VI. The Treasurer shall be entitled to attend all Meetings of Committees; and to enable him to do so, notice of all such Meetings shall be sent to him by the Clerk.

Power to make Bye-Laws,

VII. In terms of the Deed of Constitution the Governors shall have power to make, constitute, and enact, Bye-Laws, Rules, and Statutes, for the said Hospital, and from time to time to repeal or alter such Bye-Laws, Rules, and Statutes, and make additional Bye-Laws, Rules, and Statutes, as they shall judge to be necessary and expedient; provided always that such Bye-Laws, Rules, and Statutes, shall not be contrary to the true intent and meaning of the Deed of Constitution, or of the said James Donaldson's last Will, or repugnant to the laws and statutes of the kingdom; and that such Bye-Laws, Rules, and Statutes, and alterations thereof, shall be

of no force or effect until the same have been approved of at a Meeting of the said Governors called for that purpose, in addition to the Meeting at which the same are made or altered.

which must be approved of at a subsequent Meeting.

VIII. The Duties of the Treasurer are, to Collect the whole Moneys becoming due to the Hospital, such as interest of Loans, Dividends on Stock, Rents of Lands and Houses, &c., and to manage (under the directions of the Governors and their Finance Committee) the whole Heritable and Movable Property belonging to the Hospital ;—to see that all necessary repairs on the Heritable Property are properly made, and to make all necessary payments on account of the Hospital, such as Stipends, School Salaries, Feu-Duties, Taxes, and Annuities payable by the Governors ;—to make all necessary payments to Contractors and others connected with the Erection and Furnishing of the Hospital, and the laying out of the Grounds, &c. ;—to take all necessary steps, under the directions of the Governors, for procuring Tenders and forming Contracts for Furnishing Provisions, Coals, &c., as the Governors shall consider necessary for the use of the Hospital, and for Furnishing Clothing, &c., for the Children, &c. ;—to make all necessary payments on account of such Contracts, and to pay the Salaries, and Wages, and Accounts of the Officials, Servants, and others employed by the Governors, as shall be directed ;—to keep regular and distinct Accounts of all his Intromissions ; and when the Accounts are audited, to en-

Duties of the Treasurer.

gross them in a Book kept for the purpose; and to take charge of the Accounts and Vouchers, or otherwise dispose of them as the Governors shall direct.

Two Accounts are to be kept with the Bank of Scotland. One of these is to be kept in name of the Governors, into which all Moneys received by the Treasurer shall be paid, and which shall be operated upon by cheques signed by any two Members of the Finance Committee, and by the Treasurer; the other Account is to be kept in the Treasurer's own name, and into it shall be paid such sums as shall from time to time be given to him to carry on the business of the Hospital, by cheques to be signed as aforesaid. This Account shall be operated upon by cheques signed by the Treasurer alone, and there shall never be more at the credit of it than £1000 at any one time; and the Treasurer shall never retain in his hands, as Treasurer, at any time, more than £50. Thus the sum in Bank, at the disposal of the Treasurer, ought never to exceed £1000, nor the sum in his hands to be more than £50; and the Treasurer shall grant Bond of Caution for his intromissions, with a sufficient Cautioner to the extent of £1000 sterling.

Duties of the Agent.

IX. The duties of the Agent are, to prepare all necessary Leases, Contracts, Securities for Loans, and other Deeds connected with the Property and Funds of the Hospital, and to conduct, or superintend, Processes raised in name of or against the Governors, and also to conduct all Correspondence relating to the matters falling under his charge.

X. The Treasurer and Agent shall be allowed a Salary of Two Hundred Guineas per annum; and he shall also be paid at the usual professional rates for all Deeds prepared or revised by him, and for all Processes carried on by him on behalf of the Hospital, and other business not falling within the ordinary duties of Treasurer, in so far as payable by the Hospital; and he shall be entitled to receive the Fees payable by other parties for Loans or other business connected with the Hospital, and shall be allowed the sums disbursed by him for Stamps, Postages, Account-Books, and necessary Incidental Outlays, he himself remunerating such Clerks as may be employed by him, and receiving no extra charge for Correspondence. Emoluments of the Treasurer and Agent.

XI. The duties of the Clerk are,—to summon and attend all Meetings of the Governors and their Committees,—to arrange the business coming before such Meetings,—to prepare Minutes of the proceedings of the Governors and their Committees,—to get such Minutes revised and signed by the persons presiding at the different Meetings, and, when approved of, to engross them in the Sederunt Books,—to prepare copies of, and excerpts from, the Minutes, when directed so to do,—to take charge of the printing of such Minutes, Reports, or other Documents, as may from time to time be directed to be printed,—to engross in the Record-Book all Deeds which are signed by the Trustees for behoof of the Hospital,—to prepare and issue Forms of Petition for the Admission of Children, Duties of the Clerk.

and to arrange these for the consideration of the Governors,—to conduct the Correspondence connected with his department, including Correspondence relative to the Admission or Removal of the Children, and all necessary Correspondence with their Parents or Friends, excepting such Correspondence as falls within the House-Governor's department.

Emoluments of the Clerk.

XII. The Clerk shall be allowed a Salary of One Hundred Guineas per annum for discharging the duties of his department, which sum shall be in full of what is to be paid to him as Clerk, excepting Postages, expense of Minute-Books, and necessary Incidental Outlays, he being himself to remunerate his Clerks.

An arrangement shall be made with the Clerk, whereby, at the expense of the Governors, he shall secure for their use one or more rooms in a convenient part of the Town, in connection with his business premises, where they may hold such Meetings and transact such business as they may think fit.

Appointments during pleasure.

XIII. The appointments of Treasurer, Agent, and Clerk, shall be held only during the pleasure of the Governors, who shall have power, at any future time, either to unite these offices in one person, or to appoint three different persons to fill these situations, as they may think fit.

REGULATIONS

FOR THE

EDUCATION AND TRAINING OF THE CHILDREN,

AND FOR THE

MANAGEMENT OF THE DOMESTIC AFFAIRS OF DONALDSON'S HOSPITAL.

I. House-Governor and Chaplain.

House-Governor and Chaplain.

He shall be a Licentiate or a Clergyman of the Established Church of Scotland; shall be unmarried, and shall reside in the Hospital. He shall be regarded as the Head of the whole Establishment, of which he shall have the chief and general superintendence under the Governors, and shall be respected and obeyed as such by all persons in the House. On his appointment, and before taking his charge, he shall be furnished with a copy of the printed Regulations and Rules of the Hospital, which, as well as such other instructions as he may receive from the Governors from time to time, he shall be bound to observe and perform in all respects.

His Duties.

1. It shall be his duty to watch over the Hospital

House-Governor and Chaplain.

in all its details, to see that the Teachers are diligent and faithful in the discharge of their duties in their respective Class-Rooms, and otherwise; and he shall take special care that every thing shall be done with propriety, order, and regularity. He shall be exemplary in his own conduct, and see that all others attend faithfully, honestly, and properly to their duties. In case of neglect or disobedience, he shall endeavour to bring the offenders to a sense of their error, so as to prevent a recurrence of the offence; or otherwise, shall be bound to give information to the Convener of the Committee, whose province it is to deal with the matter, until a meeting of such Committee can be held.

2. He shall have power to chastise or otherwise punish the Children in a suitable and temperate manner.

3. He shall accompany the Children to Church both forenoon and afternoon, upon every Sunday and Fast-Day, along with the Matron, Master, Teachers, &c.; and shall pay particular attention to the good conduct of the Children while in Church, and in going there and returning from it. When it is found at any time necessary, from any cause, that the whole or any considerable number of the Hearing Children shall be kept at home instead of going to Church, he shall remain with them and give them instructions.

4. He shall every day perform, or in his necessary absence cause one of the Teachers to perform, Morning and Evening Devotions in the Chapel, at the hours to be ordered by the Governors; and shall see that

all the Children, and every other person within the Hospital, regularly attend, unless for reasons satisfactory to him. House-Governor and Chaplain.

5. He shall keep a correct List of the whole Children and other Inmates of the Hospital, which shall be regularly called over by him, or one of the Teachers, according to his instructions, every Morning and Evening when assembled for Prayers; and the name of every person absent shall be marked in a Day-Book to be kept by him.

6. The superintendence of the religious and moral training of the Children shall devolve principally upon the House-Governor, as the responsible head of the Institution. It shall accordingly be his duty to see that the Masters give, daily, the requisite instruction in the Bible and Shorter Catechism; and, in addition to this, he shall, as often as he deems it expedient—but regularly on the Sabbath Evenings—convene them all in the Chapel, and give them such religious instruction, in the way of address, exposition, exercises, or otherwise, as may tend to encourage them in the cultivation of piety,—to imbue their minds with correct views of Divine truth, and to form them to those dispositions and habits upon which their wellbeing and happiness throughout life so essentially depend.

7. He shall daily visit the different Class-Rooms, to see that the Teachers are diligent in their duties, and the Children orderly, cleanly, well-behaved, and attentive. He shall examine, or see examined, at least once in every month, the children in each Class,

House-Governor and Chaplain.

with the view to the formation of his Half-yearly Report to the Education Committee, on the number and state of the different Classes, &c., as laid down in Regulation 9.

8. He shall, at least once in each month, report to the House Committee on the general conduct of the Children, and regularly submit to the Visiting Members of the House Committee a minute and accurate statement, duly entered in his Report-Book, of all cases of absence from Chapel, of all cases of absence on the part of the Teachers and others from Church, and of the Teachers at School-Hours, with the reasons of all such absence.

9. He shall report, half-yearly, to the Education Committee, on the number and state of the different Classes, and any other matters relating to them that require to be attended to; it being understood that if anything of importance should occur in the mean time, he shall immediately submit a report on the subject to one of the Education Committees, or, if advisable, to a General Meeting of the Governors.

10. He shall, every Morning, while the Boys are rising, go to their Bed-Rooms, and see that they are properly washed and dressed; and shall satisfy himself that they perform their prescribed Morning Devotions before the assembling of the Household for Family Worship; or shall take care that this duty is performed by one or more of the Teachers and Wardens, according to his instructions.

11. He, with one of the Teachers and the Senior Warden, shall, every Morning, when the Boys are

first convened, either in their School-Room or Dining-Hall, see that they are all neat and clean in their dress and person. House-Governor and Chaplain.

12. It shall not be necessary for the House-Governor to be present every day when the Boys are at their meals, but he shall be so as frequently as he finds convenient, consistently with the discharge of his other duties; and he shall take care that the Steward, and one or more of the Teachers and Wardens, according to his instructions, are present at each of the Boys' Meals, and see that everything is done with decency, cleanliness, and order; and a Grace before, and Thanksgiving after, each Meal, shall be audibly pronounced, either by the House-Governor or by some other person by his appointment.

13. He, with one or more of the Teachers and Wardens, according to his instructions, shall, every Night, when the Boys are going to bed, visit the Bed-Rooms, and see that the Boys are all present, and that everything necessary is provided and in proper order for them, and that they go regularly to bed, after performing their private Devotions; also that they fold or put up their clothes as shall be directed; or he shall take care that this duty is performed by one or more of the Teachers and Wardens, according to his instructions.

14. He shall take care that all the Outer Doors of the Building are locked at half-past seven o'clock P.M., and the keys of all the doors, except the door of the Principal Entrance, shall at that hour be

House-Governor and Chaplain.

lodged with him, or, in his absence, with one of the Teachers, as may be directed by him. The key of the Main Entrance-Door shall be left in the recess in the wall till ten o'clock P.M., after which hour no Stranger shall be allowed to remain in the Hospital; and, at that hour, the key of the Main Entrance-Door shall be brought to his Room. Eleven o'clock P.M., shall be the latest hour at which any of the Inmates shall be out of the House. All exceptional cases, which shall be allowed only on leave being specially asked from the House-Governor, shall be entered by him in his Reports to the House Committee.

15. He shall, at all times when required, give every aid and assistance in his power to the Surgeon of the Hospital; and it shall be his duty, along with the Matron, and, when necessary, with the Master or Principal Female Teacher of the Deaf and Dumb Children, to take care that the orders of the Surgeon are faithfully attended to, and that every thing necessary and proper be done, in order to contribute to the recovery and comfort of such Children as may be prevented from attending School or Church, in consequence of bad health.

16. He shall, with the assistance of the Senior Warden, have the charge of the Wardrobe of the Boys, except the Linens and Stockings, examine their Clothes, and see that they are in terms of the Rules of the Hospital, and in good order. He shall also take the superintendence of the whole Buildings, and everything else within the bounds of the Hospital,

and communicate with the Treasurer, when necessary, giving immediate notice of any repairs that may be needed. House-Governor and Chaplain.

17. He shall have the power of ordering the Books, Articles of Stationery, &c., required for the Hospital, under the direction of the respective Committees on Education.

18. He shall daily inspect the Steward's Day-Book, and be satisfied that the receipts and disbursements of provisions, &c., are all correct; and, in attestation thereof, he shall subscribe the same every evening. He shall examine and check the Monthly Bill, and shall attest all Accounts of Supplies received for the Hospital as correct, before they are presented to the Treasurer for payment; and when any provision or other stores are brought to the Hospital, and reported to him by the Steward or Matron to be inferior in quality, or deficient in weight, he shall, without loss of time, inform the Treasurer thereof, and shall include this circumstance in his next Report to the House Committee. He shall prepare an Inventory of the whole apparatus of the School-Rooms, which he shall submit annually to the Education Committees, and shall likewise keep an accurate account of the Boys' Clothing and of all other supplies placed under his charge, together with a statement of the cast clothing, for distribution according to the directions of the Governors.

19. He shall keep a copy of the Inventory of the Articles of Plate, &c., &c., intrusted to the charge of the Steward; and he shall compare these articles

House-Governor and Chaplain.

with the Inventory at least once a year, and at any other time when it may appear to him to be necessary.

20. He shall regularly submit his own Report-Books to all the Meetings of the Education and House Committees; but more particularly to the Meetings held immediately before the General Meetings of the Governors, at which any reports or suggestions in them, or in the Minute-Books of the Committees, shall be considered before any other business is transacted.

21. When the Boys attain the twelfth year of their age, he shall, by circular letter, communicate with their relatives respecting the trade or profession which, judging from their inclination, capacity, or prospects, they are most likely to pursue; and their future studies, so far as may be compatible with existing arrangements within the Hospital, shall be regulated accordingly; but, in the case of Deaf and Dumb Boys, he shall previously consult with their Master.

22. He shall not accept of any gratuity whatever from any relation or friend of any of the Children, or from any person who may be employed or contracted with to supply any articles for the use of the Hospital, on pain of immediate dismissal; nor shall he permit any such gratuity to be received, with his knowledge, by any other person employed in the Establishment; and in case of his detecting anything of the kind, he shall give instant information to the Convener of the House Committee.

23. He shall never be a night absent, without spe-

cial leave given to him by the Convener, or, in his absence, by some other member of the House Committee. House-Governor and Chaplain.

24. If he shall, at any time, be under any difficulty with regard to the application of these Regulations, or if any case shall occur which is not provided for in them, he shall act, in the exercise of a sound discretion, as he thinks best, after consulting with the Convener, or, in his absence, with any other Member of the Committee whose province it is to deal with the matter, until a meeting of such Committee can be held and consulted.

II. The Matron.

She shall be a member of the Established Church of Scotland; and shall not be under 30, nor above 45, years of age at the time of her appointment. Matron.

On her appointment, and before taking her charge, she shall be furnished with a copy of the Rules and Regulations, which, as well as such other instructions as she may receive from the Governors from time to time, she shall be bound to observe and perform in all respects.

Her Duties.

1. She shall have the general superintendence, under the House-Governor, of the whole Establishment, for the cleanliness and good order of which, so far as placed under the charge of the Female Officials and

Matron. Servants, she shall be held responsible. As Head of the Female part of the Establishment, she shall have special authority over all the Female Officials and Girls in the House, who shall obey her in the performance of their duties. In case of neglect or disobedience on the part of any of them, she shall endeavour to bring the offenders to a sense of their error, or otherwise she shall give information thereof to the House-Governor, who, in presence of the Matron, shall admonish the person complained of; and if these admonitions shall not have the effect of preventing a recurrence of the offence, he shall give information to the Convener, or, in his absence, to any other member of the "House Committee." She shall be regular and exemplary in her own conduct, and take particular care that all the Female Servants attend faithfully, honestly, and properly, to their duties.

2. She shall superintend generally the conduct and behaviour of the Girls, and shall have power to chastise, or otherwise punish them, in a suitable and temperate manner; and she shall keep such lists and books relating to the conduct of the Girls as shall be appointed by the Governors, for their inspection.

3. She shall be careful in seconding the efforts of the House-Governor in communicating religious instruction to the children; and by her example, as well as by her precepts, do all in her power, more especially with the Girls, to train them up in the fear of the Lord.

4. She shall attend at the daily Morning and Evening Devotions; and on Sundays and Fast-Days shall

accompany the girls to Church, along with the House-Governor, Master, Teachers, Boys, &c., and shall pay particular attention to the good conduct of the Girls while in Church, and in going there and returning. Matron.

5. She shall, every morning, while the Girls are rising, go to their Bed-Rooms, and see that they are clean, and the Girls neatly and properly dressed, and shall satisfy herself that they perform their prescribed Morning Devotions before assembling for Family Worship; or shall take care that this duty is performed by one or more of the Female Teachers and Servants, according to her instructions.

6. She, with one of the Mistresses, shall, every morning, when the Girls are first convened, either in their School-Room or Dining-Hall, see that they are all neat and clean in their dress and persons.

7. It shall not be necessary for her to be present every day when the Girls are at their meals, but she shall be so as frequently as she finds convenient, consistently with the discharge of her other duties; and she shall take care that one or more of the Female Teachers, according to her instructions, are present at each of the Girls' meals, and see that everything is done with decency, cleanliness, and order; and a Grace before, and Thanksgiving after, each meal, shall be audily pronounced, either by the Matron or by some other person by her appointment.

8. She shall regulate, with propriety, the diet of the House-Governor, Master, Teachers, &c., and she shall see that all the victuals required for the Establish-

Matron. ment are cleanly and properly cooked; and that the eating-rooms are regularly swept and cleaned.

9. She shall, with the assistance of the Principal Female Teacher of the Deaf and Dumb, and other Female Teachers, take charge of the Girls at all times. She shall see that they are instructed properly in Knitting, Sewing, and other Needlework, and, so far as possible, in Dressmaking; and she, or one of the Female Teachers, shall always be present with them while at any of these occupations, and when engaged with the Male Teachers. She shall also take care that the elder Girls be instructed in all kinds of Female House-work, such as washing, ironing, the management of the kitchen department, and the duties generally of House-maids; and that they perform them with cleanliness, neatness, and dexterity.

10. She, with one or more of the Female Teachers and Female Servants, as she may direct, shall, every night, when the Girls are going to Bed, visit their Bed-Rooms, and see that they are all present, and that everything necessary is provided and in proper order for them, and that they go regularly to Bed after performing their Private Devotions as prescribed; also, that they fold or put up their clothes as shall be directed, or she shall take care that this duty is performed by one or more of the Female Teachers and Servants, according to her instructions.

11. She shall, on any case of sickness occurring, immediately send notice to the Surgeon, and shall, at

the same time, inform the House-Governor; and she shall, at all times, give every aid and assistance in her power to the Surgeon, and shall take care that all victuals and medicine ordered by him to any of the Boys or Girls shall be duly and regularly given and administered; and it shall be her special duty to take care that everything necessary and proper be done by the Nurses and others in charge of the Sick or Invalid Children, in order to contribute to their recovery, and to the comfort of such Children as may be prevented from attending School, or from attending Church, in consequence of bad health. She shall at all times have a careful eye to the state of health of the Children, with the view of discovering whether any of them are delicate, or labouring under any complaints of which they themselves may have made no mention. Matron.

12. She shall have charge of the Wardrobe of all the Children in the House, with the exception of the Boys' Cloth Clothes, Caps, and Shoes; shall examine, when received into the House, the articles committed to her charge, and see that they are proper, and as ordered by the Governors. She shall also have charge, and keep an Inventory, of all the Linen and Blankets, &c. She shall annually, at a stated period, draw out an Inventory of all such articles, which she shall enter in a book to be kept for the purpose, and of which a copy shall be given to the Treasurer. She shall have charge of the stores of Tea, Sugar, &c., &c., and shall make regular and immediate entries, in a book kept for that purpose, of every article of

Matron. stores delivered to her, and how the same shall have been disposed of; and she shall give immediate notice to the Treasurer should any part of the articles above mentioned, sent to her charge, be inferior in quality, or deficient in quantity.

13. She shall have the charge of all the Furniture and Utensils within the House, with the exception of what belong to the School-Rooms, and such articles as are committed to the charge of the Steward. An Inventory of the whole shall be taken at the commencement of her charge, and one copy thereof shall be engrossed in a book to be kept at the Hospital for the inspection of the Governors, and another copy shall be given to the Matron; and, from time to time, every other article of Furniture or Utensil provided, and coming under her charge, shall be added to both copies of the Inventory: and these articles shall be examined and compared by her, with the Inventories at each term of Whitsunday, and all the variations marked in the Inventories, and reported to the Treasurer. It shall be her duty to see that the whole of the Furniture, and also all the Apartments in the House, shall be kept clean and in good order. She shall also have the whole charge of the Family Linens, and of the Wardrobe of the Girls, and also the Body Linens and Stockings of both the Boys and the Girls, and shall examine them when received into the House, and see that they are in terms of the Regulations of the Hospital, and in good order. And particular inventories thereof shall be kept by her for the inspection of the Governors.

14. She shall keep a regular and distinct account of such sums of money as may, from time to time, be paid to her by the Treasurer for the purpose of defraying any immediate and incidental Expenses not otherwise provided for, and also of the expenditure of such sums; which accounts she shall deliver at least once a month to the Treasurer, to be by him examined before being engrossed by him in the general accounts. Matron.

15. She shall have the power of selecting the Female Servants, and of removing them from their situations according to the best of her judgment, using every means in her power to procure and retain the services of proper persons.

16. She shall not permit the Female Servants to leave the Hospital, except at such times as she may deem convenient and proper, and on no account suffer any of them to be absent after the hour appointed for the Family Devotions at night, without the special permission of the House-Governor; nor shall she allow them to receive any Visitors in the Hospital without her leave.

17. She shall never be a night absent without special leave given to her by the Convener of the House Committee, or the House-Governor.

18. She shall not be allowed to accept of any gratuity whatever from any relation or friend of any of the Children, or from any person who may be employed or contracted with to supply any articles for the use of the Hospital, on pain of immediate dismissal; nor shall she permit any such gratuity, with her know-

Matron.

ledge, to be received by any other person employed in the Establishment; and in case of her detecting any such, she shall give instant information to the Convener of the House Committee.

III. The Master and Principal Teacher of the Deaf and Dumb Children.

Master of the Deaf and Dumb Children.

On his appointment, and before taking his charge, he shall be furnished with a copy of the printed Rules and Regulations, which, as well as such other instructions as he may receive from the Governors from time to time, he shall be bound to observe and perform in all respects.

His Duties.

1. He shall have, under the House-Governor, the chief superintendence of the Deaf and Dumb Children; but, in regard to their education, he shall be responsible to the Governors alone. He shall keep Report-Books of the progress in education of the Deaf and Dumb Children, to be submitted to the Committee of Education for the Deaf and Dumb, and to the Governors generally, and of the conduct of these Children, for the information of the House-Governor.

2. He shall have power to chastise, or otherwise punish the Deaf and Dumb Children in a suitable and temperate manner.

3. He shall, every morning, while the Deaf and

Dumb Boys are rising, go to their Bed-Rooms, and see that they are properly washed and dressed; and shall satisfy himself that they perform their prescribed Morning Devotions before the whole Household assemble for Family Worship; or he shall take care that this duty is discharged by an Assistant-Teacher of the Deaf and Dumb, and one of the Wardens acting under his instructions.

Master of the Deaf and Dumb Children.

4. He, with one of his Assistant-Teachers, shall, every Morning, when the Deaf and Dumb Boys are first convened, either in the Dining-Hall or School-Room, see that they are all clean and neat in their persons and dress.

5. It shall not be necessary for him to be present every day while the Deaf and Dumb Boys are at their meals, but he shall be so as frequently as he finds convenient, consistently with the discharge of his other duties; and he shall take care that one of his Assistant-Teachers shall attend while the Deaf and Dumb Boys are at their meals, and see that every thing is conducted with decency, cleanliness, and order; and he shall take care that sufficient superintendence is exercised by the Teachers, &c., over the Children in their Play-hours.

6. He, with one of his Assistant-Teachers, shall, every night, when the Deaf and Dumb Boys are going to bed, visit their Bed-Rooms, and see that every thing necessary is provided, and in proper order for them, and that they go regularly to bed, after performing their Private Devotions; also, that they fold or put up their clothes as shall be directed; or he shall take care that this duty is discharged by an

Master of the Deaf and Dumb Children.

Assistant-Teacher of the Deaf and Dumb, and one of the Wardens acting under his instructions.

7. He shall, at all times when required, give every aid and assistance in his power to the Surgeon of the Hospital.

8. He shall, with the assistance of the senior Warden, have the charge of the Wardrobe of the Deaf and Dumb Boys, except the Linens and Stockings, examine their Clothes, and see that they are in terms of the Rules of the Hospital, and in good order.

9. He shall never be a night absent without special leave given to him by the Convener, or, in his absence, by some other Member of the House Committee.

10. He shall not be allowed to accept of any gratuity whatever from any relation or friend of any of the Children, or from any person who may be employed or contracted with to supply any articles for the use of the Hospital, on pain of immediate dismissal. Nor shall he permit any such gratuity, with his knowledge, to be received by any other person employed in the Establishment; and in case of his detecting any thing of the kind, he shall give instant information to the House-Governor.

11. His duties shall extend to Sunday and to the Religious Instruction of the Deaf and Dumb Children; he shall attend Church on the forenoon of Sundays and Fast-Days along with the Deaf and Dumb Children, and on the afternoon of those days he shall communicate to them Religious Instruction at the Hospital.

IV. The Principal Female Teacher of the Deaf and Dumb Children.

Her Duties.

Principal Female Teacher of the Deaf and Dumb Children.

1. She shall have, under the Matron, the chief superintendence and charge of the Deaf and Dumb Girls at all times. She shall be present in the Girls' Dining-Hall, at their meals. She shall instruct them in Sewing, Knitting, and other Needlework, and in such other branches of Female education as the Governors shall appoint; and she shall always be with them when engaged in any of these occupations, and when engaged with the Male Teachers. She shall take care that, under the direction of the Matron, the elder Deaf and Dumb Girls be instructed in all kinds of Female House-work, the management of the Kitchen department, and the duties of House-maids.

2. She shall superintend the conduct and behaviour of the Deaf and Dumb Girls, and shall have power to chastise or otherwise punish them, in a suitable and temperate manner.

3. She shall, under the superintendence of the Master of the Deaf and Dumb, keep such lists and books, with reference to the conduct of the Deaf and Dumb Girls, as shall be appointed by the Governors for the inspection of the House Committee and Governors generally.

4. She shall be careful in seconding the efforts of the House-Governor and the Master of the Deaf and

Principal Female Teacher of the Deaf and Dumb Children.

Dumb Children in communicating Religious Instruction to these Children, and by her example, as well as her precepts, do all in her power—more especially with the Deaf and Dumb Girls—to train them up in the fear of the Lord.

5. She shall, with one of the Female Servants, every morning, while the Deaf and Dumb Girls are rising, go through their Bed-Rooms, and see that they are clean, and the Girls neatly and properly dressed, and satisfy herself that they perform their prescribed Morning Devotions before assembling for Family Worship.

6. She shall, with one of the Female Servants, every night, when the Deaf and Dumb Girls are going to bed, visit their Bed-Rooms, and see that they are all present, and that everything necessary is provided and in proper order for them, and that they go regularly to bed, after performing their Private Devotions as prescribed; also that they fold or put up their Clothes, as shall be directed.

7. She shall, on any case of sickness occurring, immediately give notice to the Matron, and she shall at all times give every aid and assistance in her power to the Surgeon of the Hospital.

8. She shall never be a night absent without special leave given to her by the Convener, or, in his absence, by a Member of the House Committee.

9. She shall not accept of any gratuity whatever from any relation or friend of any of the Children, or from any person who may be employed or contracted with to supply any articles for the use of the Hospi-

tal, on pain of immediate dismissal; nor shall she permit any such gratuity, with her knowledge, to be received by any other person employed in the Establishment; and in case of her detecting anything of the kind, she shall give instant notice thereof to the Matron.

Principal Female Teacher of the Deaf and Dumb Children.

V. The Surgeon.

The particular duties of the Surgeon will occur to himself; but the Governors think it proper to make the following General Regulations respecting this Officer of the Establishment:—

The Surgeon.

1. He shall visit the Hospital at least twice every week; and, in case of the indisposition of any of the Inmates, he shall attend immediately on getting intimation thereof, and afterwards as often as may be necessary. At his periodical and other visits, he shall make such observations, with regard not only to the state of the Sick and Invalid Children, but also to the state of health of the Children generally, as may enable him, in his Reports, to make the Governors acquainted with the general state of health of the whole Inmates; and once every month he shall make a Report on this subject.

2. He shall consider the Medical Schedules lodged with Petitions for the admission of Children into the Hospital, and shall report thereon to the House Committee previous to the List of Applications being made up, in order that they may exclude from that List, if they think fit, any of the Children candidates

Surgeon. for admission whose state of health is not considered by him to be satisfactory. Before admission into the Hospital for residence, all the Children elected by the Governors shall be personally examined by him, and he shall, immediately after such examination, report to the House Committee, specifying (1.) Those Children whom he considers to be in good mental and bodily health, and of sound constitution, and therefore eligible for immediate admission; (2.) Those Children whom, from the state of their health or constitution, he considers to be ineligible; (3.) Those Children who, at the time of their examination by him, are affected merely with temporary ailment, or who, from having shortly before been the subjects of any contagious disease, might be the means of introducing such disease into the Hospital, and whose admission, consequently, ought to be delayed for a time. Where admission shall have been delayed on account of illness of a temporary nature, he shall again examine such Children, after a period not exceeding two months, and shall immediately report to the House Committee whether or not such Children are then perfectly cured. He shall report in the Surgeon's Book, at each admission, all his proceedings in reference to each Child brought before him.

3. When the Surgeon shall think it necessary, from disease occurring in any of the Children attended with peculiar danger or difficulty in the treatment, to ask for additional medical or surgical advice, he shall have power to call into consultation such Fellow of the Royal College of Physicians or Surgeons as he

may consider likely to prove most useful in each case requiring such assistance; and the person who shall be thus called into consultation shall be remunerated by the Treasurer for the visits made by him. Surgeon.

4. The Surgeon shall have power to name an Apothecary who shall be employed to furnish such medicines as shall be ordered by the Surgeon for the use of the Children; and the Apothecary's accounts for the medicines so furnished shall always be certified by the Surgeon to be correct before they are paid by the Treasurer.

5. He shall give directions regarding every thing necessary for the comfort of the sick and invalid inmates of the Establishment, and shall take care that his directions are attended to.

6. If anything occur to him as deserving the attention of the Governors, he is to state it in the Surgeon's Book, and also to report it to the Convener, or in his absence to some other Member of the House Committee.

7. All the Reports made by the Surgeon shall be engrossed in a book to be called the Surgeon's Book, which shall be laid on the Table at all the Meetings of the House Committee and of the Governors.

Sick-Room Department.

1. When it is deemed necessary that a Child should be sent to the Sick-Room, the House-Governor, Matron, Master, or Principal Female Teacher of the Deaf and Dumb, shall cause him or her to be taken to the Sick-Room Department.

Sick-Room Department.

apartment of the Matron, who shall insert the name of the Child, and the date of his or her admission into the Sick-Room, in a book to lie with her, to be called *The Register of Sick Children;* and the Surgeon shall subsequently add the name of the disease or complaint with which the Child shall have been affected, how it terminated, and the date when the Child ceased to be under treatment, and was ordered to be discharged from the Sick-Room; and in the case of the Boys the Matron shall intimate the same to the House-Governor, immediately on her receiving such instructions from the Medical Attendant.

2. The Sick and Convalescent Children shall be under the charge of the Surgeon, who shall have the entire management of them, and also of the Sick and Convalescent Rooms..

3. The visitation of the Sick and Convalescent Children by their Relations, when such visitation is deemed safe and prudent by the Surgeon, shall be under such regulations as he shall consider necessary. The Relatives shall be admitted to the Sick-Rooms by cards of admission signed by the Surgeon, and given to the Relatives through the medium of the Matron.

4. The Matron shall pay particular attention to the Children when in the Sick and Convalescent Rooms, and shall take care that the victuals and medicines prescribed by the Surgeon, and nothing else, be duly administered. If she shall discover that any person attempts to give to the Children any thing not authorized by him, she shall give imme-

diate information to the House-Governor, besides communicating the same to the Surgeon at his first visit. Sick-Room Department.

5. The Sick-Nurses shall, under the superintendence of the Matron, carry into effect, with care and precision, all the instructions given to them by the Surgeon. If they should discover that any person attempts to give to any of the Children in the Sick or Convalescent Rooms any thing, in the way of medicine or food, without the sanction of the Surgeon, or any money, they shall immediately report such circumstance to the Matron. Non-compliance with any of these regulations shall subject the Nurses to the instant loss of their situation. When not occupied with the Sick, the Nurses shall make themselves useful by sewing, &c., under the direction of the Matron.

6. The House-Governor shall arrange that one of the Wardens shall be in attendance when the Surgeon visits the Hospital, in order to receive any instructions he may have to give; but should it be necessary for him to leave the Hospital to execute these instructions, he shall first communicate with the House-Governor, in order to his making arrangements for his absence.

7. Any information, beyond what the Matron may be able to afford, which the Relations of the Sick and Convalescent Children may be desirous of obtaining, shall be given by the Surgeon.

VI. The Male and Female Teachers.

Male and Female Teachers.

All the Teachers resident in the Hospital, except the Principal Female Teacher of the Deaf and Dumb Children, shall be in communion with the Established Church of Scotland.

Their particular duties will be pointed out by the House-Governor, the Master of the Deaf and Dumb, and the Matron respectively, to whose directions they are to conform themselves in all respects. But the Governors think it proper to lay down the following General Regulations respecting them :—

1. They shall be faithful and punctual in the discharge of all their Duties; and especially be strict and circumspect in all their intercourse with the Children, as remembering the immense importance of setting a good example before the young.

2. One or more of them, according to the directions of the House-Governor or Matron, shall, every Morning, while the Children are rising, visit their Bed-Rooms, and see that they are properly Washed and Dressed; and shall cause them to perform their prescribed Private Devotions, before the whole Household assemble for Family Worship.

3. They shall attend daily, Morning and Evening Devotions in the Chapel.

4. One of the Teachers when so directed by the House-Governor, shall call over the List of the inmates of the Hospital, when assembled for Family

Worship, both Morning and Evening, and mark the names of those that are absent at each Meeting. Male and Female Teachers.

5. Such of the Male and Female Teachers as are so directed shall, every Morning, when the Children are first convened, either in their School-Room or Dining-Hall, see that they are all neat and clean.

6. One or more of them, according to the directions of the House-Governor or Matron, shall, every night when the Children are going to bed, visit their Bed-Rooms, and see that they are all present, and that everything necessary is provided, and in proper order for them, and that they go regularly to bed after performing their Private Devotions as prescribed; also that they fold or put up their Clothes as directed.

7. One or more of them, according to the instructions of the House-Governor and Matron, shall be present at each of the Children's meals, and see that everything is done with decency, cleanliness, and order.

8. They shall punctually attend during the hours of School, and never be absent therefrom, unless from indisposition or on leave given by the House-Governor or Matron respectively; and they shall carefully attend to the Education of the Children, and to their propriety of conduct at all times.

9. They shall attend to the behaviour of the Children, not only when in School, but also when at their diversions, in the way that may be pointed out to them by the House-Governor and Matron.

10. The Teachers of the Hearing Children shall accompany them to Church, both forenoon and afternoon, every Sunday and Fast-Day; and the

Male and Female Teachers.

Teachers of the Deaf and Dumb Children (with the exception of the Principal Female Teacher of these Children) shall accompany them to Church in the forenoon of every Sunday and Fast-Day, and all the Teachers of the Deaf and Dumb Children shall be present with them in the afternoon of every Sunday and Fast-Day for the purpose of giving them Religious Instruction; and none of the Teachers shall ever be absent on the occasions respectively before mentioned, except on leave given by the House-Governor or Matron respectively; and they shall pay particular attention to the good conduct of the Children when in Church, and when going there and returning.

The House-Governor, Matron, Master, and Male and Female Teachers, shall all dine at the same table, presided over by the House-Governor and Matron.

VII. The Steward.

His Duties.

Steward.

1. He shall receive and take charge of such Provisions and Stores of all kinds, Coals, Utensils, &c., as may have been contracted for, or ordered, under the sanction of the Governors or Treasurer. He shall examine all these when received into the Hospital, that he may ascertain correctly that they are in the quantity and of the quality contracted for, or ordered; and in the event of any of them being found to be inferior in quality, or deficient in quantity, a report to

that effect shall immediately be made by him to the House-Governor. Steward.

2. He shall take care at all times to provide for the Hospital a sufficient quantity of Roots and Garden Stuffs, of the best quality.

3. He shall oversee the giving out of the Butcher-Meat, Bread, Meal, Barley, Milk, &c., to the Cook; and shall take care that the Daily diet of the Children and Servants is strictly in accordance with the rules established by the Governors; and he shall see that the Victuals offered to the various Officials and Children, and not used by them, shall not be wasted, but shall be applied in the way pointed out by the House-Governor.

4. He shall keep a fair and regular Account of all the Provisions, Coals, &c., given out by him for the use of the Hospital. These Accounts shall be open at all times to the inspection of the Treasurer and House-Governor, and shall be carried to the Treasurer, attested by the House-Governor, once every month. The Monthly Accounts shall not be paid unless so attested; and the House-Governor shall on no account attest them unless the foregoing regulations have been strictly complied with, and every information given to him that may be requisite in order to his honest attestation.

5. He shall keep a distinct and regular Account of such sums of money as may, from time to time, be paid to him by the Treasurer for the purpose of defraying any immediate and incidental expenses not otherwise provided for,—and also of the expenditure

Steward. of such sums; which Accounts he shall deliver at least once a month to the Treasurer, to be by him examined before being engrossed in the General Accounts.

6. He shall be present in the Boys' Dining-Hall during the time of every meal; and shall take notice that the Servants cover the Tables properly in the Hall; that the Dishes, Knives, Forks, and Spoons, be clean; and that the Table-Cloths be removed, the Windows opened, and the Tables cleaned, immediately after every meal.

7. None of the Under Servants shall have access to the Steward's Stores; but he shall so arrange that any Provisions likely to be required when he has occasion to leave the Hospital, shall be left out, but under lock and key, where the Matron or her Assistant can have access to them.

8. He shall have the charge of all the Silver Plate, Plated Goods, &c., made use of at the Table of the House-Governor, Matron, Master, and Teachers, and of the Utensils and Crockery, &c., used in the Hall; and when he observes any abuse committed on them by the Children or Servants, shall immediately give information to the House-Governor. An Inventory of the whole articles committed to his care shall be taken when he enters upon his charge, of which one copy shall be engrossed in a book to be kept at the Hospital by the House-Governor, and another shall be given to him; and every Article and Utensil provided and placed under his charge from time to time, shall be added to both copies of the Inventory;

and all the articles shall be compared at least once a year, at a stated period, with the Inventories, by the House-Governor and Steward; and at any other time that may appear to the House-Governor proper or necessary. Steward.

9. The House-Governor is enjoined to report to the House Committee any instances of inattention or neglect of duty on the part of the Steward.

VIII. The Wardens, or Male Servants.

Their duties shall be pointed out to them by the House-Governor, to whose orders they are to conform themselves in all respects; but the Governors think it proper to specify some of their regular and stated Duties, to which they shall pay particular attention. Wardens.

1. They shall strictly obey all the orders of the House-Governor, and pay due respect to him; and shall render assistance in everything connected with the Hospital or Children when required by the Matron.

2. They shall be faithful in the discharge of every part of their duty, giving the Children a good example in every part of their behaviour.

3. They shall, on Sundays and Fast-Days, accompany the Members of the Family to Church, and aid the House-Governor and Masters in observing the conduct of the Boys, both while in Church and in going there and returning.

4. They shall take a superintending care of the

Wardens. Boys when in their Dormitories, from the time they go to bed until dressed and prepared for Chapel.

5. They shall attend the daily Morning and Evening Devotions in the Chapel; and when they appear there, as well as at all other times, shall take care that they are clean and neat in their persons and clothes.

6. Such of them as are so directed by the House-Governor, shall attend in the Dining-Hall of the Boys during all their meals.

7. Such of them as are so directed by the House-Governor, shall punctually attend during all the hours that any of the Boys are not engaged in School, and be with them in their Play-Grounds, Play-Room, and at their Walks. They shall constantly promote amongst the Boys habits of order, cleanliness, and obedience; and, during the hours appointed for their recreation, they shall exercise them in Drilling, and assist them in Games tending to promote their health and to increase their strength.

8. They shall keep a strict and vigilant eye over their whole behaviour, and immediately check, or, in case of their refusal to obey, report to the House-Governor or Matron anything that they observe amiss in the conduct of any of the Children; but they shall on no account themselves chastise or punish any of them.

9. They shall go messages when so directed by the House-Governor, or with his leave; but shall on no account go beyond the precincts of the Hospital without his special permission.

10. One of them shall see that all the outer Doors of the building are locked at half-past seven o'clock P.M., that the keys of all these Doors, excepting the Main Entrance-Door, are at that hour lodged with the House-Governor, or, in his absence, with one of the Teachers, as directed by him, and that the key of the Main Entrance-Door is at the hour before mentioned, and after that door is locked, deposited in the recess in the wall till ten o'clock P.M., at which hour one of them shall bring that key to the room of the House-Governor, or, in his absence, to one of the Teachers, as may be directed by him, and after that hour no person shall be admitted into the Hospital on any account without the knowledge or special leave of the House-Governor, or of the Teacher acting for him. Wardens.

11. They shall on no account be allowed to accept of any Money from any relation or friend of any of the Children, from any person who supplies articles for the use of the Hospital, or from any person whatever visiting the Hospital, on pain of immediate dismissal.

IX. The Lodge-Keepers.

1. Their duties shall be pointed out to them by the House-Governor, to whose orders they are to conform themselves in all respects. Lodge-Keepers.

2. They shall see that the Gates are kept locked, and that they are only opened when necessary, and that none of the Children or Servants pass or repass without leave from the House-Governor or Matron.

Lodge-Keepers. They shall take care that no idle or disorderly persons have access to the Hospital, and shall not allow any parties to enter the gate carrying strong liquors to the Servants or others, or offering to buy or sell any thing whatever. They shall give access to the Parents and Friends of the Children on the express understanding that they proceed first to the House-Governor or Matron and state to them the purpose of their visit. They shall also admit the Relatives of the Children when they present the ticket of admission to the Sick-Room from the Medical Officer. If they, or any Officer or Servant of the Institution shall be detected introducing food, drink, sweetmeats, or money, clandestinely, to any of the Children, the individual or individuals so offending shall be instantly reported by the House-Governor to the Convener of the House Committee, and, on conviction before the House Committee, shall be dismissed.

3. The care of the East Gate will be the principal occupation of the person who is to reside in the East Lodge; but he shall keep the Quadrangle and the Terrace round the Hospital always neat and clean, and shall also go messages, and discharge such other duties as may be directed by the House-Governor.

4. The person who is to reside in the West Lodge shall take charge of the West Gate; he shall also take charge of the Stoves and other Apparatus for heating the Hospital, and of the Stoves and Steam Apparatus connected with the departments of the Kitchen, the Wash-House, and the Laundry. He shall also take charge of the Baths and Apparatus

connected with them, of the Gas Apparatus, and of the Water-Closets, Water-Cisterns, &c.; and shall inspect the roof of the Hospital from time to time; and he shall make such necessary small repairs in the Carpenter and Plumber Work, &c., as he may be qualified to undertake. He shall, if required, give information and instructions to the Boys, with regard to the mode of discharging the duties intrusted to him. Lodge-Keepers.

X. Gardener.

1. The Gardener shall not reside within the precincts of the Hospital. He shall take charge of the Garden-ground, and of the grounds generally around the Hospital. Gardener.

2. He shall instruct the Children in Gardening and Floriculture, as shall be directed by the House-Governor.

XI. The Assistant Matron or Housekeeper.

She shall discharge such duties as shall be pointed out to her by the Matron in the management of the domestic economy of the Hospital, being responsible to her for their due performance. Assistant Matron.

XII. The Female Servants.

Their Duties.

1. They shall strictly obey all the orders of the Matron, and pay due respect to her. Female Servants.

Female Servants.

2. They shall be faithful in the discharge of their duty, giving the Children a good example in every part of their behaviour.

3. They shall cheerfully teach such Girls as the Matron shall point out, to do any part of the work in which they are desired to instruct them. They shall give information to the Matron of any thing they observe amiss in any part of the conduct of the Children; but they shall on no account chastise or punish them.

4. They shall attend the daily Morning and Evening Devotions in the Chapel; and they shall regularly attend Church with the Family.

5. Such of the Female Servants as shall be appointed by the Matron so to do, shall take a superintending care of the Girls when in their Dormitories, from the time they go to bed until dressed and prepared for Chapel.

6. If they observe any damage done in the Wards or Lavatories, &c., or come to the knowledge of any disorderly or improper conduct among the Boys or Girls, they shall immediately report the same to the Matron, who shall, without loss of time, make a communication of such matters to the House-Governor.

7. They shall not go without the precincts of the Hospital, or leave their work, on any pretence whatever, unless by the special permission of the Matron, and they shall not be out of the Hospital after the hour appointed for Family Devotions at night, except in very particular circumstances, and with permis-

sion from the Matron and the sanction of the House-Governor. Female Servants.

8. When they attend the Children in the Dormitories or at Meals, and when they appear in the Chapel, they shall always take care to be neat and clean in their dress and persons.

All the Servants of the Hospital, with the exception of the Lodge-Keepers, Gardener, and Sick-Nurses, shall dine at the same table, presided over by the Steward and Assistant-Matron.

XIII. The Children.

I. *Application for Admission and Election of Children.*

1. No Children shall be admitted into the Hospital whose Parents are able to maintain them, and none shall be admitted till they have attained the age of six years complete, nor after they have attained the age of nine years complete. Children. Application for Admission and Election.

2. When the Governors resolve that an election of Children is to take place, they shall also fix a time at least three weeks before the day of election, within which the printed Petitions for admission, which shall be furnished to Applicants by the Clerk, shall be lodged with him, properly filled up and signed; and no Petitions, which shall not be so lodged within the time so fixed, shall be considered by the Governors.

3. Along with each form of Petition there shall be

Children. Application for Admission and Election.

issued a printed Medical Schedule containing Queries to be answered, and a Certificate to be signed by the Medical Attendant of the Child for whom application is made; and in any case where there may be no such Medical Attendant, by a qualified Medical man to be employed for the purpose on the part of the Petitioner.

4. These Medical Schedules shall be submitted to the consideration of the Surgeon to the Hospital, who shall report upon them to the House Committee; and that Committee shall have power to exclude from the list of Children, Candidates for admission, all those whose state of health is not considered by the Surgeon to be satisfactory.

5. There shall be prepared by the Clerk a Tabular View of the Petitions for the admission of Hearing Children, including the information contained in the Tabular View prepared in July 1850, and also the names of the different parties by whom the statements in the Petitions are certified, or by whom the different cases are recommended. No cases shall be inserted in the Tabular View which shall be excluded by the House Committee, from the state of the Child's health not being satisfactory, or where the Child on the day of election is either above or under the age eligible for admission, or where the Petition has not been lodged with the Clerk in due time, or where the questions contained in it have not been sufficiently answered, or where sufficient evidence of the Child's age has not been produced.

6. The Tabular View above mentioned, shall be

printed, and a copy sent to each of the Governors, a reasonable time before the day fixed for the election of the Children; and the election shall take place by signed lists to be given in by the Governors to the Clerk, on or before a day previous to the day of election, to be fixed for that purpose, so as to admit of their being examined and reported upon to the Meeting of Governors, at which the election is to take place.

Children. Application for Admission and Election.

7. The election of Children shall take place at a Meeting of the Governors specially called for the admission of Children; and the preferences of admission into the Hospital shall be as follows, in terms of the Deed of Constitution,—viz., *First*, Poor Children of the name of Donaldson or Marshall, if appearing to the Governors to be deserving; and, *Second*, such Poor Children as shall appear to the majority of the Governors present at any Meeting specially called for the admission of Children into the Hospital, to be in the most destitute circumstances, and the most deserving of admission.

8. Every election shall take place under reservation to the Governors of full power to exclude from the Hospital, even after they shall have been received into the House, any Children who may be found to be mentally deficient, or for whose exclusion there shall appear to the Governors to be any sufficient cause.

9. Before admission into the Hospital, all the Children elected by the Governors shall be personally examined by the Surgeon, who shall immediately thereafter report to the House Committee; and that

Children. Application for Admission and Election.

Committee shall have power to decide upon all the cases so reported to them by the Surgeon, to the effect (1), of admitting those Children whom he reports to be, from the state of their health, eligible for immediate admission; (2), of rejecting those Children whom he considers to be ineligible; and, (3), of delaying for a time the admission of those Children who are reported by him to be affected merely with temporary ailment, or to have been shortly before the subjects of contagious disease; and in all cases where admission is delayed from illness of a temporary nature, if the Child, after the lapse of two months, on re-examination by the Surgeon, be not found to have been perfectly cured, the election of such Child shall be declared by the House Committee to be void.

10. The foregoing Regulations, in so far as they relate to the election and steps preliminary thereto, shall apply to the Deaf and Dumb Children only in so far as shall be deemed practicable by the Committee appointed in reference to these Children.

II. *Residence of the Children in the Hospital, &c.*

Children. Residence in the Hospital.

1. The Children after being elected, and having obtained the Surgeon's Certificate of health, shall be brought to the Hospital on a day to be appointed, and measures shall be taken for providing them with Clothes in terms of the Rules of the Institution.

2. On the day of admission, the old Clothes of the Children shall be taken from them and returned to

their friends. The Children shall then be carefully washed in the Baths, shall have their hair cut and combed, and shall put on the Clothes of the Hospital, which shall be previously made to fit each Child. Children. Residence in the Hospital.

3. The Children shall be carefully washed and combed every morning; the Boys under the inspection of one of the Male Teachers and of one or more of the Wardens; the Girls under the inspection of one or more of the Female Teachers or Servants to whom this duty shall be confided.

4. The Shoe-Room for the Boys to be under the charge of one of the Wardens, and the Shoe-Room for the Girls to be under the charge of one of the Maid-Servants; who are respectively to see and be answerable for the Shoes in daily use being regularly cleaned by the Boys and Girls, and they shall see that they are kept in repair.

5. The Children shall come into the School-Room clean and neat in their person and apparel; and any disregard of this regulation shall be immediately corrected.

6. The Children, while they are in the School, shall be quiet and orderly, and shall apply themselves to the several branches which they are taught with attention and diligence. They shall be, in all things, obedient to the House-Governor, Matron, Master, and Teachers, and their Assistants, submitting to admonition, reproof, and chastisement, as these shall be found necessary. Should any of them prove disobedient or refractory, or should any of them be addicted to any bad practices, which the House-Governor and

Children. Residence in the Hospital.

Matron are unable to correct, the matter shall be reported to the Convener of the House Committee.

7. There shall be a Public Examination of all the Children once a year, on some day shortly before the Vacation, to be fixed by the Governors. Periodical Examinations, however, may be ordered throughout the year by the Education Committees, as they may deem expedient.

8. The relations and friends of Children in the Hospital shall be admitted to visit them in the Hospital once a month, on a day to be fixed by the House-Governor, under such restrictions as the Governors may, from time to time, consider to be necessary, and at such hours as the House-Governor shall appoint; and the Children shall also be allowed to leave the Hospital once in three months, for the purpose of visiting their relations or friends, on a day to be fixed by the House-Governor, and during such hours as he shall appoint; but the hour at which they return to the Hospital, on such occasions, shall never be later than six o'clock P.M. The House-Governor, however, shall have a discretionary power of preventing any of the Children from visiting their relations or friends if he shall see cause; and, also, of preventing the Children from being visited in the Hospital by any person whom he has reason to believe it would, from any cause, be improper to admit into the Hospital.

9. There shall be a vacation of five weeks yearly, at such time as shall be fixed by the Governors, during which the Teachers, under the direction of the Education and House Committees, shall so divide the

time among them as that there shall always be a sufficient number of them present in the Hospital to take charge of the Children who remain there. The Children shall not be permitted to reside, during the vacation, with their relations or friends who live in Edinburgh, but may be permitted by the House-Governor, if he thinks fit, to visit such relations or friends, in the day time, more frequently during the vacation than at other times; and further, for the purposes of healthful recreation and exercise to the Children, the House-Governor shall have at all times a discretionary power to relieve them occasionally from their Classes in the afternoon, that they may enjoy the benefit of a walk to the country. He shall take care, however, that the progress of the Classes is not impeded improperly thereby; and, on every such occasion, Male and Female Teachers shall accompany the Children; and it shall be in the power of the House-Governor, with the sanction of the House Committee, to allow those Children who have relations or friends living in the country to reside with them for the whole, or a part, of the vacation, if there seems to the Committee to be no objection to this being allowed; and, with a view to obtaining this indulgence, a written application for each Child, stating the place where he or she is to reside, under whose charge, and for how long a time, shall be presented to the House-Governor for his information and that of the House Committee, in judging of the propriety of the indulgence being granted. All the Children who shall have been residing with their relations or friends in the country,

Children. Residence in the Hospital.

Children. Residence in the Hospital.

shall be inspected by the Surgeon on their return, before being re-admitted into the Hospital, with the view of preventing, so far as possible, the introduction into it of any contagious disease with which the Children may have become affected during their stay in the country; the Surgeon being authorised to delay the re-admission of any Child from whom he considers that such danger is likely to arise, till he is satisfied that the risk no longer exists.

10. The House-Governor shall have power to allow the Children to visit their relations or friends who may be in Edinburgh, and to be visited in the Hospital by them, at other times than those before specified, for special reasons which he considers to be satisfactory; but all such visits, together with a statement of the reasons for which they were allowed, shall be specified in a book to be kept by him for the purpose, and which shall be laid before the House Committee at all their Meetings.

11. In cases of sickness, the relations and friends of the Sick Children shall, with the leave of the Surgeon, be allowed to visit them at such times, and under such regulations, as shall be fixed by him, and communicated to them by the Matron.

12. The relations or friends of the Children, on all occasions of their visiting the Hospital, shall be strictly prohibited from giving to any of the Children money or any article of food, drink, or medicine, and from interfering in any way with their management, under pain of all future intercourse with them being prevented.

13. The whole Children, when in health, including those who are Deaf and Dumb, shall attend Family Worship every morning and evening, at such hours as shall be fixed by the House-Governor; and such of them as, from the state of their health, are able to attend Church, shall go to the Church, in the forenoon of Sundays and Fast-Days, along with the House-Governor, Matron, Masters, and Teachers. The Hearing Children shall, in like manner, attend Church in the afternoon of Sundays and Fast-Days, along with the House-Governor, Matron, and Teachers, who take charge of them; but the Deaf and Dumb Children shall remain in the Hospital in the afternoon, which shall be devoted to their Religious Instruction by their own Teachers. Children. Residence in the Hospital.

XIV. General Regulations.

1. All the Officials of the Hospital, Male and Female, shall hold their situations only during the pleasure of the Governors, and shall be removable from them without any reason being assigned. General Regulations.

2. No person, whatever, in the service or employment of the Hospital shall, on any account, be allowed to accept of any gratuity from any Relation or Friend of any of the Children, from any person who supplies articles for the use of the Hospital, or from any Visitor of the Hospital, on pain of immediate dismissal.

3. Whatever additions to, or alterations of, the Regulations of the Governors may from time to

General Regulations.

time think proper to make, shall be immediately attended to and obeyed by all the Officials and Servants of the Hospital.

4. Strangers shall be allowed to visit such parts of the Hospital, on such days, and at such hours as may be fixed upon by the Governors, upon their producing an order from one of the Governors, the Treasurer, or the Clerk, or by special leave of the House-Governor or Matron. To prevent the Education of the Children being unnecessarily interrupted by Visitors, however, no Strangers shall be allowed to visit the School-rooms during Teaching hours, unless attended by a Governor, or by the House-Governor, or by *a special order* for the purpose from a Governor. On visiting the Hospital, Strangers shall be attended by one of the Wardens of the Establishment, who shall shew to them every attention and civility; but who, as well as the Gate-Keepers and other Servants, shall be positively restricted from receiving any money or reward of any kind, on pain of immediate loss of situation.

5. There shall be no Smoking allowed within the precincts of the Hospital.

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